





## 2013/14 Service Planning Report (January - March 2014 progress)

Action Code	Action Title	Action Description	Original Due Date	April - September 2013 status	October - December 2013 status	January - March 2014 Status	Notes
<b>Corporate Priority: Prosperity</b>							
<b>Objective: Deliver value for money</b>							
13-CSHS07	Provide a structure for the new Community Safety and Health Service which delivers improved value for money and still achieves key targets	<p><b>Target:</b> By March 2014 achieve relevant MTFP savings following the merger of CS and Licensing/ Environmental Health Services and Engineers</p> <p><b>Outcome:</b> Successful restructure and targets still achieved.</p> <p><b>Critical Success Factors:</b> Consultation, key messages communicated, staff cooperation.</p> <p><b>Environmental Impacts:</b> N/A</p>	31-Mar-14	Action On Target	Action On Target	 Revised Completion Date (10 June 2014)	January - March 2014. Revised completion date from 31 March 2014 to 10 June 2014. Interviews for the last post in the restructure were unsuccessful. However after re advertising the Head of Service has filled the position and the new manager should start on 10 June 2014. As mentioned previously, the MTFP savings have already been achieved.
13-ED03	Identify external funding opportunities for Scotts Grotto	<p><b>Target:</b> 1 lottery bid</p> <p><b>Outcome:</b> Improve promotion</p> <p><b>Critical Success Factors:</b> Quality of the bid</p> <p><b>Environmental Impacts:</b> Neutral</p>	31-Jul-2013	Action Deleted - suspended	N/A	No update required.	April - September 2013. Progress with this action is dependent on the capacity of the Ware Society to prepare funding applications. It is recommended that this action be suspended for the time being to enable resources to be targeted at economic development themes - in line with East Herts Council agreed priorities. It is recommended that the item be reviewed in April 2014.
<b>Objective: Protect the environment</b>							
13-CSHS05	Carry out Surface Water Management Plans (SWMPs) in high risk flood locations in liaison with Herts Highways	<p><b>Target:</b> Feasibility &amp; Site work - October 2013 Modelling and final reports with Action Plan - March 2014.</p> <p><b>Outcome:</b> Action plan produced and agreed in liaison with Herts highways should minimise the risk of flooding in existing locations &amp; in future development areas. Flood risk management data readily available for specific locations. Responses &amp; subsequent resource reduced.</p> <p><b>Critical Success Factors:</b> Dependant on budget &amp; available resource.</p> <p><b>Environmental Impacts:</b> Reduction in flood risk and damage to natural environments.</p>	31-Mar-14	Action On Target	Action On Target	 Revised Completion Date (31 July 2014)	January - March 2014. Revised completion date from 31 March 2014 to 31 July 2014. Feasibility, site work & modelling complete. Report is in draft format to be finalised when time allows. Setting up, delivering and responding to flood claims work is a substantial amount of work with no additional resource is taking priority (so this will take some time to deliver). 90% complete.